INSTRUCTIONS FOR VIDEO SUPERVISED EXAMINATION

Volunteers supporting testing are pleased to offer candidates a convenient opportunity to test for an Amateur Radio license, so please print this one-page set of steps AND THE DOCUMENTS FOLLOWING and keep them close by for the examination.

*Be prepared! Taking time to address questions with answers covered in these instructions inconveniences all participants.*

1. Arrive 10-15 minutes early to confirm setup of your equipment,
   - Two ZOOM video sessions from two different devices (e.g. PC plus tablet/phone), printer/scanner *[Know how to operate the scanner or smart phone scanner App, and CHECK cameras have power or are fully charged!]*
   - Enter your name as the ZOOM NAME so volunteers can easily identify participants: (https://tinyurl.com/slm4usp).
   - Have a photo ID available. You will be asked to show it on camera.

2. Your test will be emailed when all candidates are ready. **Print it. Calculators without memory are allowed.** Before beginning double check 605 and answer sheet are signed in ink AND the 605 BASIC QUALIFICATION QUESTION is checked (YES or NO). Begin! **You do not have to ask permission.**

4. When finished, scan or take a photo of your 605, answer sheet and scratch sheet (if used). **You do not have to wait for instructions**

5. Send the scanned documents to upload@HamEducation.org. Please put your ZOOM name in the subject line of the email. Proceed to the final step. **You do not have to wait for instructions.**

6. On camera, put the three documents (605, answer sheet and scratch paper) plus a check (or money order) for $15.00 payable to the ARRL VEC in an envelope addressed to:

   Ham Education Group c/o J Speroni
   2781 Kapiolani Blvd #502
   Honolulu HI, 96826

   **Before sealing the envelope, wait confirmation of receipt of upload.**

Need help for special arrangements? Email info@hameducation.org